



**KEY RIVER**  
**BUOY**  
**& NAVIGATION**  
**MANAGEMENT**

SAFE & CLEAR



# KRAA Key River Buoys Committee 2025-26

**Purpose:** To ensure safe and clear navigation in the Key River area by maintaining, monitoring, and improving the community buoy system, **while meeting all municipal and regulatory requirements.** The committee will coordinate seasonal installation, inspection, and removal, while communicating updates to all members



## Objectives:

### 1. Safety & Compliance - Safe & Clear

- Maintain reliable markers for navigation.
- Ensure buoys meet Canadian Coast Guard standards (size, color, reflectivity).
- Clear obstacles below the waterline within navigation route
- Reduce risks for boaters, visitors, and residents.
- Provide documentation and photos verifying compliance to the Municipality of Killarney



## 2. Seasonal Management

- **Spring:** Inspect, repair, and install buoys. Audit reflector tape, chain, anchors,
- **Summer:** Monitor condition, replace reflectors, confirm locations. Submit mid-season condition notes.
- **Fall:** Remove buoys, clean, store, and document repairs needed for next year

## 3. Community Engagement

- Recruit volunteer crew for buoy placement or relocation..
- Share updates with members (location changes, hazards)
- Thank volunteers and donors who contribute equipment or funds.

## 4. Funding & Budget

- Maintain annual budget for Management Crew. Gas, equipment, chains, anchors, reflective tape. Accept donations for equipment upgrades or new buoy placements
- Accept donations and municipal support
- Track **invoices for all buoy-related purchases/services** and retain proof of payment, as required by the Municipality. (Treasurer)



## Structure

- **Chairperson (Carl ):** Oversees program, ensures compliance, reports to KRAA and Municipality.
- **Crew Leaders:** Small teams responsible for specific sections of the river.
- **Volunteers:** Assist with deployment, maintenance, and seasonal tasks.
- **Communications Support:** Coordinates with the KRAA Communications team to share updates.

## Municipal Requirements

To receive municipal funding, the Buoy Committee will provide the following annually:

1. **Committee Report** – Detailing seasonal activities, volunteer hours, locations maintained, and challenges.
2. **Invoices/Receipts** – Copies of paid invoices for equipment, repairs, or purchases.
3. **Hold Harmless Agreement** – Signed document releasing the Municipality of Killarney from liability for buoy operations
4. **Proof of Coast Guard Compliance** – Photos or certification confirming buoys meet federal standards.
5. **Liability Insurance** – Proof of valid coverage for buoy operations.

## Communications Language (Safe & Clear)

*“The Key River Buoy Committee, supported by KRAA, helps organize volunteers and resources to keep navigation markers safe and visible. Buoy placement is a community-led effort – all boaters remain responsible for navigating safely and using charts as their primary guide.”*



## Key River Buoy Committee

# Operations Calendar

### Spring (May–June)

- Inspection, repairs, inventory, installation. Submit compliance photos.
- Audit and stock up on Reflector Tape Inventory, Buoys, Chain
- Inspect all buoys in storage (check floats, chains, anchors, reflective tape, paint).
- Repair or repaint as needed.
- Coordinate volunteer crews and boats for installation day.
- Place buoys at designated locations and confirm positions match navigation needs.
- Share “Buoys are in!” update with members through KRAA channels.

### Summer (July–August)

- Mid-season buoy check: look for wear, fading, or movement after storms.
- Replace reflective surfaces if faded.
- Replace missing/damaged buoys where possible.
- Communicate any **temporary hazard notices** (sunken logs, shifted rocks, etc.).
- Thank volunteers publicly in summer newsletter/social media.



## Fall (September–October)

- Organize buoy removal day with volunteers.
- Inspect, clean, and store buoys in a secure location.
- Document any repairs needed before next season.
- Share “Buoys are out” notice with members.
- Submit budget request for next year (paint, hardware, replacements).
- Submit compliance photos.

## Year-Round

- Maintain updated list of buoy locations and volunteers.
- Track expenses for chains, anchors, and reflective materials.
- Coordinate with **KRAA Communications** to ensure timely updates to members.



# Hold Harmless Agreement

## **BETWEEN:**

The Corporation of the Municipality of Killarney (hereinafter referred to as the "Municipality")

## **AND:**

The Key River Area Association (hereinafter referred to as "KRAA")

## **Purpose**

This agreement acknowledges that the Key River Buoy Committee, operating under KRAA, installs, maintains, and removes buoys in the Key River area as a community-led initiative. The Municipality provides financial assistance but does not assume responsibility for buoy operations.

## **Terms of Agreement**

### **1. Assumption of Responsibility**

- KRAA acknowledges that it is solely responsible for the placement, maintenance, and removal of buoys.
- KRAA will ensure all buoys comply with **Canadian Coast Guard standards**.

### **2. Release of Municipality**

- KRAA agrees to **indemnify and hold harmless** the Municipality of Killarney, its councillors, officers, employees, and agents from any and all claims, demands, damages, or costs arising out of buoy operations.



### 3. **Insurance**

- KRAA will maintain liability insurance covering buoy operations and will provide proof of such insurance to the Municipality annually.

### 4. **Reporting Requirements**

- KRAA agrees to provide the Municipality with:
  - a) An annual report of buoy operations.
  - b) Copies of invoices/receipts for purchases and services related to buoys.
  - c) Proof of compliance with federal standards (e.g., photos of installed buoys).

### 5. **Acknowledgment of Boater Responsibility**

- KRAA recognizes that all boaters remain individually responsible for safe navigation and for consulting official navigation charts.

## **Agreement**

By signing below, the parties agree to the terms of this Hold Harmless Agreement.

**Signed this 30th day of October, 2025**

**For the Municipality of Killarney:**

(Name, Title)

**For the Key River Area Association (KRAA):**

(Carl Spiess - KRAA Board Member)





## Buoy Anchor Removal and Buoy Navigation Relocation

Camp Dore Barge  
KRAA Buoy Management Crew  
Oct 20-23, 2025





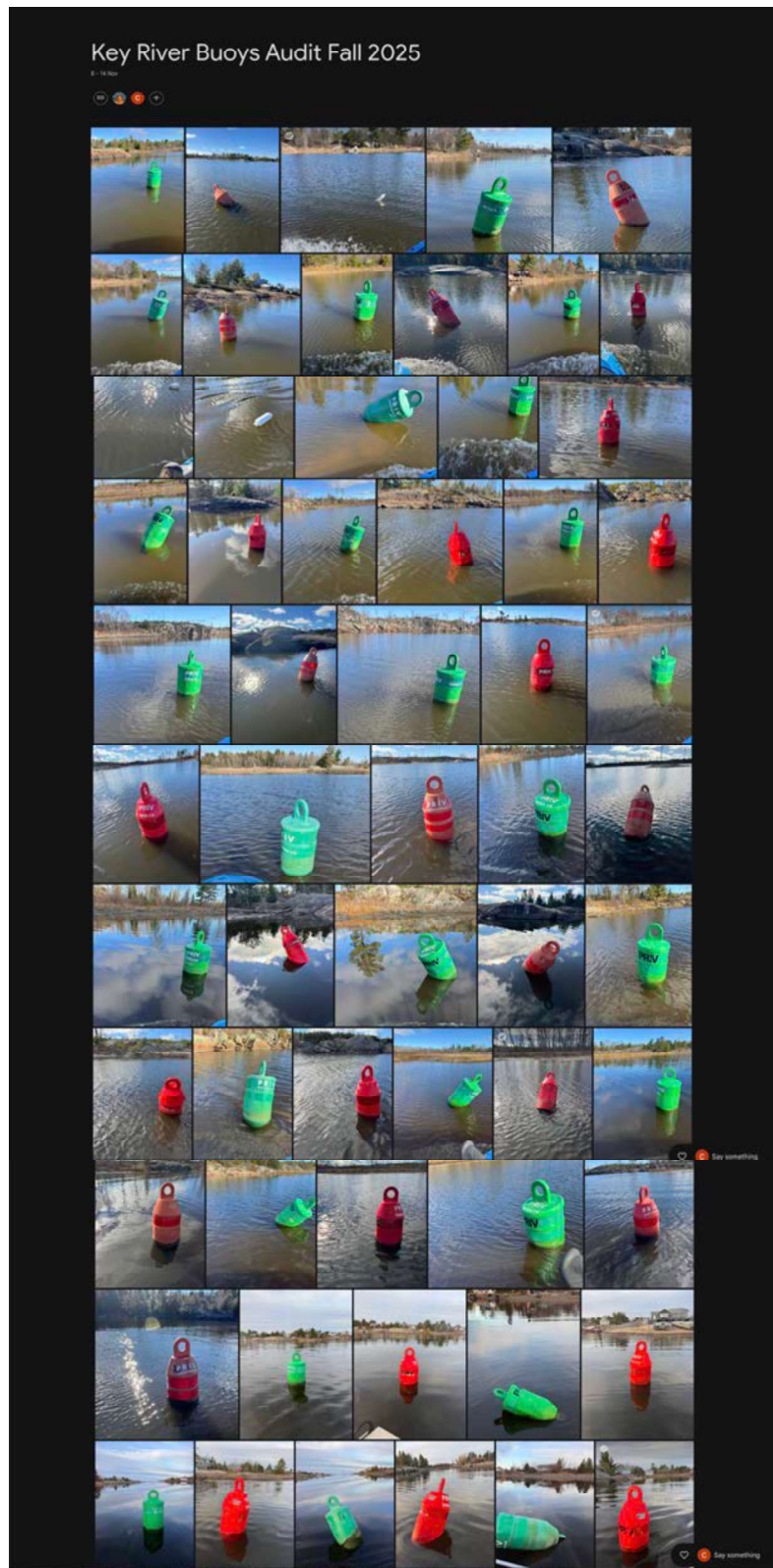


## Key River Buoy Committee

Fall 2025

## Buoy Location Log

<https://photos.app.goo.gl/wpTz5sJkQNDx6Ayc>



Key River  
Google Map Locations:

